





IRFAN HASSAN

COMPANY SECRETARY / RISK MANAGEMENT EXPERT

CONTACT

 +92-345-2383262
 lirfan.hassan1970@gmail.com
 <https://www.linkedin.com/in/irfanhasan>
 Karachi, Pakistan

SKILLS

Motivation and Leadership
Dedication and hardwork
Work outside the comfort zone
Proficient in using MS Office

EDUCATION

• MBA - International Business

University of New Brunswick, Saint John, Canada

2001-2003

• MBA - Banking and Finance

Institute of Business Administration, Karachi, Pakistan

1991-1994

• MA - Economics

University of Karachi, Karachi, Pakistan

1991-1994

• BCS - Computer Science

FAST - National University, Karachi, Pakistan

1987-1990

LANGUAGES

English



Urdu



Punjabi



PROFILE

I am a C-Suite executive who has worked extensively as a Board Secretary and a Risk Management expert in the Banking industry with progressive senior level experience. I have over 26 years of work experience and have held various progressive senior level positions at Al Baraka Bank (Pakistan) Ltd. I am a hardworking individual and a quick learner who would like to work out of the comfort zone. I hold an MBA degree from Canada and professional certifications such as Certified Management Accountant (USA). Throughout my professional career I have also trained a number of Corporate Executives.

WORK EXPERIENCE

Business Owner

AAA Academy, KARACHI, PAKISTAN

Sep 2022- present

Achievements:

- Conducted training on Prudential Regulations for SME, Prudential Regulations for Corporate, Islamic Banking and Banking law and practice for banks.

SVP & Board Secretary

Al Baraka Bank (Pakistan) Ltd, KARACHI, PAKISTAN

2018-2022

Achievements:

- Conducted Board and AGM/EOGM meetings to the satisfaction of the Board and regulators.
- Maintained cordial relations with the Board of Directors, Senior management of the Bank, State Bank of Pakistan, SECP and CDC
- Prepared Board minutes on a timely basis
- During my tenure no penalty was imposed by any regulator and internal audit rating of the department was also satisfactory

Vice President & Head of Risk Policies & Credit Risk Review & Industry Analysis

Al Baraka Bank (Pakistan) Ltd, KARACHI, PAKISTAN

2014-2018

Achievements:

- Revised and updated all risk and credit policies, conducting comprehensive industry analysis on a timely basis.
- Reviewed and signed off Credit Risk Reviews of corporate and SME customers of the Bank on a timely basis.

RVP & Head of Risk Policies

Al Baraka Bank (Pakistan) Ltd, KARACHI, PAKISTAN

2013-2014

Achievements:

- Formulated SME Credit Policy, Reputational Risk Policy, Outsourcing policy, Risk Appetite Framework from scratch.
- Established and managed the industry analysis of major industries in Pakistan.

AVP - Credit Risk

Al Baraka Bank (Pakistan) Ltd, KARACHI, PAKISTAN

2007-2013

Achievements:

- Appraised credit proposals of Investment Banking, Corporate, and SME customers on a timely basis
- Improved Credit Department procedures and coordinated with Credit Committee.

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CERTIFICATIONS

- Certified Management Accountant (USA)
- Certified Financial Manager (USA)
- Certified Internal Auditor (USA)
- PGD, Islamic Banking
- Certified Accounting Technician, ACCA
- Associate of Institute of Canadian Bankers (Business program)

VOLUNTARY EXPERIENCE

- Established Dubai Chapter of Institute of Management Accountants of USA and served as its founding President for two years

AWARDS

- 2nd all Pakistan software exhibition 3rd prize

REFERENCES

Azeem Pirani - CEO PAK-QATAR TAKAFUL

+92-321-2229336
azeem.pirani@pakqatar.com.pk

Shafqaat Ahmed - Ex-CEO Al Baraka Bank

+92-300-8404742
shafqaatahmed500@gmail.com

WORK EXPERIENCE

DIRECTOR EDUCATION

Institute of Cost and Management Accountants of Pakistan 2005-2006

Achievements:

- Spearheaded the revision of the Institute's syllabus.

SELF EMPLOYED

GTA CMA REVIEW, TORONTO, CANADA 2003-2004

Achievements:

- Conducted professional CMA (US) review programs in Toronto, Canada.
- Taught complete business administration training program at CDI College.

SENIOR TREASURY ANALYST

BELL ALIANT, SAINT JOHN, NB, CANADA 2001-2002

Achievements:

- Successfully managed bank relationships and prepared and improved working capital management reporting on a timely basis.

RELATIONSHIP OFFICER

MASHREQ BANK, DUBAI, UAE 1999-2001

Achievements:

- Cultivated relationships with large construction companies, prepared credit proposals, and managed complex financial transactions on a timely basis.

CREDIT OFFICER

UNITED BANK LTD, DUBAI, UAE 1998-1999

Achievements:

- Analyzed credit proposals, conducted financial analysis, expedited approvals, and ensured regulatory compliance.